



*St. Joseph Catholic School  
Educating the mind, body and spirit since 1894  
Secondary Weekly Bulletin  
August 13 – August 17, 2018*

*St. Joseph Catholic School was established to provide a Christian Environment for students, staff and faculty alike that promotes both excellence in education and a spiritual faith formation. As a pastoral instrument of the Church, we intend to respond to the needs of the whole person and to support the spiritual, intellectual, physical and social development of each student. It is also our intention to challenge the students to work to the best of their abilities and to live as Christian examples of faith to one another and to the extended community. We will strive to explore and initiate innovations in education and our faith which will prepare the students to take their place as leaders in a changing and challenging society. St. Joseph Mission Statement*

Greetings!

WELCOME BACK!! I hope that everyone had a wonderful summer break and is now ready to start the new 2018-2019! Below is my weekly bulletin which I will send out each Friday. This bulletin will provide you with important information throughout the school year.

At St. Joseph Catholic School, we believe communication between the school and community is crucial to making our students successful. This is the Secondary Weekly Bulletin that will detail any announcements and events that are taking place the upcoming week. Please look for this bulletin every Friday afternoon to be sent to your email address on file.

**Announcements:**

**Uniform for First Day of School** – All uniforms should come from Mills Uniform Company. Parker uniforms are still acceptable. Students should be in their non-dress uniform. Several of you expressed today that your uniforms are still in the mail. That is not a problem as we understand that is out of your control.

**Mass for the First Week** – All students will attend Mass on Wednesday for the Assumption of the Blessed Virgin Mary. Mass is at 9:20am in Christ the Good Shepherd Chapel. Parents are welcome to join!

**Lunch Program** – Students may order a salad, baked potato, and PB&J offered by our kitchen, or a hot lunch from one of our outside designated vendors. Lunch and break must be ordered on Renweb by **Sunday(midnight)** for the upcoming week. The menu on Renweb, will detail what items can be ordered each day. Please understand that we CANNOT provide a lunch for a student that was not ordered by **Sunday(midnight)** before the upcoming week.

**Creating a Renweb Account and Ordering Lunch on Renweb** – **Please see instructions on how to order on Renweb.**

**Payments for lunch** – You can pay for lunches by check or cash with the front office. If you wish to pay by credit card, go to our school website at [www.stjosephschoolbcs.org](http://www.stjosephschoolbcs.org), click on the PARENTS tab, and then click on PAYMENTS. Please keep in mind there is a fixed convenience fee for each credit card transaction. Each family has one account for all family members, so one payment takes care of multiple students. Follow the directions provided carefully.

**PARENT/STUDENT HANDBOOK** - Please read over all of the information in the handbook with your child. The handbook is located online at [www.stjosephschoolbcs.org](http://www.stjosephschoolbcs.org), under the PARENTS tab. The last page of the handbook is a signature page that requires both parent and student signatures. The signature page is due to your child's third period teacher no later than Friday, August 18. If you have more than one child, please turn in one signature page per child.

**Additional Forms to Sign and Return** – Please review and sign the Technology Agreement and Medication Permit form. **Please understand that we CANNOT administer any medication unless the Medication Permit form is signed by the doctor.**

The school is open as early as 7:15am. Junior high students may be dropped off/picked up at the circle drive in the back of the school. High school students may be dropped off/picked up at the front of the school.

When dropped off in the morning,

- Junior high girls report to the gym (**arrive already dressed for PE**), ***WITH THE EXCEPTION OF TOMORROW AS THEY NEED TO REPORT TO ROOM 502***
- Junior high boys report to the junior high hallway and wait for the first bell at 7:50am
- High school boys and girls will wait in the high school hallways until the first bell at 7:50am

**After school procedures for junior high students** – junior high students are to report to either athletic practice or extra-curricular activity. Students who don't participate in athletics or extra-curricular activities, may wait for their ride in the gated court yard.

\*\*On the day of a sporting event taking place after school in the gym, all students are allowed to report to the gym to watch the sporting event until they are picked up

### **Daily Schedule**

#### **Monday, August 13 (Enrichment Schedule)**

- First Day of School!
- Uniform – non dress uniform

#### **Tuesday, August 14 (Enrichment Schedule)**

- JH and HS Uniform – non- dress uniform
- HS Volleyball vs. North Zulch – JV @ 5pm and Varsity @ 6pm

#### **Wednesday, August 16 (MASS Holy Day of Obligation)**

- JH and HS Uniform – dress uniform

#### **Thursday, August 17 (Enrichment Schedule)**

- JH and HS Uniform – non dress uniform
- HS Volleyball @ Hempstead - TBA

#### **Friday, August 18 (Enrichment Schedule)**

- JH and HS Uniform – spirit dress (SJS t-shirt and jeans)

### **Lunch Menu for the Week:**

Monday – Jason's Deli, baked potato, salad, or PB&J

Tuesday – Double Dave's, baked potato, salad, or PB&J

Wednesday – Chick fil A, baked potato, salad, or PB&J

Thursday – Chicken Spaghetti, green beans, garlic bread, baked potato, salad, or PB&J

Friday – Fried fish, coleslaw, and bread, baked potato, salad, or PB&J

## Lunch Program

- Parents will be responsible for ordering their own child's lunch (both campuses) and break (secondary campus only) each week via Renweb. You will have the ability to order lunch and/or break for one week prior to each Monday. **Please understand that your child will not receive any type of lunch or break food if you have not ordered in advance on Renweb.**

### Local vendors include:

Daily: salads, baked potatoes, and PB&J (both campuses)

Monday: Jason's Deli

Tuesday: Double Dave's

Wednesday: Chick fil A

Thursday and Friday: School kitchen

The attachment includes vital information and detailed instructions you will need to know when ordering. ***Please read ALL information in order, from the top of the page, prior to ordering.*** Ordering from the Renweb App is an option as well and the directions are similar to the instructions attached.

The most important change is that families who have an unpaid or outstanding balance from last year may be either limited to what they can order OR be disabled from ordering all together. All credits and bills from the previous school year have rolled forward.

### **Here is how to check your balance on Renweb:**

1. Log into your Renweb account
2. From the main menu, select **Family Information**
3. Under that tab, click on **Family Billing**.

**\*\*\* A NEGATIVE BALANCE INDICATES A CREDIT ON YOUR ACCOUNT.**

**\*\*\***

**\*\*\*A POSITIVE BALANCE INDICATES AN *OUTSTANDING BALANCE* THAT IS OWED THE SCHOOL. \*\*\***

**If your family balance from last year is between \$50 - \$100, (a positive balance indicates you OWE that amount) your child will be limited to ordering a baked potato OR a PB&J sandwich.**

**If your family balance is OUTSTANDING BEYOND \$100, your lunch order will not be processed.**

Please contact your campus admin assistance or assistant principal with any questions regarding your account.

## Points to remember when ordering food....

- Weekly orders open each Monday PM *before* the next school week.
  - Weekly orders close on Sunday at midnight for *THAT* week. Orders are FINAL after this time and no edits can be made thereafter.
  - Food is charged to your account after lunch each day. Any instructions on the printed menu that say your account has been paid are NOT valid.
  - All Secondary lunches come with a drink (lemonade, tea, etc., like offered in the past).
  - Check your balance weekly following these instructions:
    1. Click on the **Family Information** tab  
The Family Billing screen can be seen here at the bottom right, OR
    2. Click on the **Family Billing** tab.  
\*\* A negative balance indicates a CREDIT. \*\*
- Please keep your balance current!**
- A student whose family owes a balance of \$50-\$100 will be limited to ordering baked potatoes or PB & J only.
  - A student whose family owes MORE than \$100 will NOT be able to order lunch.

## How to Order School Food through Renweb

1. Log into Renweb
2. Select **Student Information** at the left tab
3. Select **Lunch Tab** at the left tab
4. Select **Create Lunch Order** at the upper right of the screen.
  - This brings up the daily food ordering options including break and lunch.
5. Review each day and make your lunch/break quantity selections for that week.
6. When you are finished ordering, click on **Order Items** at the bottom of the screen.  
The blank screen reading "Lunch Order Created" confirms your order.

### To View and/or Print what you have ordered for the week:

1. Click on **Lunch** tab on the left menu.
2. On the main screen, click on the calendar to select this week's date.  
This shows the week's menu with your order highlighted in blue.
3. Select **Print** to print to the screen and/or a hard copy.

# Creating a ParentsWeb Account

**RenWeb School Management Software** gives you, the busy parent, an opportunity to get more involved in your child's academic progress and future success – all via the Internet!

**RenWeb's ParentsWeb** is a private and secure parents' portal that will allow parents to view academic information specific to their children, while protecting their children's information from others. You may view your child's grades, attendance, homework and conduct, as well as other useful school information. You can also communicate with teachers and other school staff online whenever necessary. All you need is an Internet-capable computer.

Here's how to access our easy-to-use **RenWeb ParentsWeb**:

- Make sure that the school has your email address in RenWeb.
- In Internet Explorer, Firefox, or Safari, go to [www.renweb.com](http://www.renweb.com) and click **Logins**.
- Type the school's **District Code SJP-TX**
- Click **Create New ParentsWeb Account**.
- Type your email address and click **Create Account**. An email will be sent which includes a link to create your ParentsWeb login. The link is active for 6 hours.
- Go to the email and click, open the email.
- Select the **Click to Create your ParentsWeb login** link.
- A web browser displays your **Name** and RenWeb **Person ID**.
- Type a **User Name**, **Password**, and **Confirm** the password.

Change/Create Password				
Name	Person ID	User Name	Password	Confirm
Callie Johnston	11519	<input type="text" value="cjohnston"/>	<input type="password" value="*****"/>	<input type="password" value="*****"/>
				<input type="button" value="Save User Name and/or Password"/>

- Click **Save User Name and/or Password**.  
A message displays at the top of the browser, "**User Name/Password successfully updated.**"
- You may now log in to ParentsWeb using your new User Name and Password.
- ParentsWeb allows you to access:
  - Student attendance and daily grades
  - Progress reports, reports cards and transcripts
  - Lesson plans and homework
  - School events and lunch calendar

If you have any questions pertaining to the handbook or the weekly bulletin, please email or call me anytime.

Blessings,

Jim Rike

*Please remember St. Joseph Catholic School in your prayers, your service, and your gifts. Call us for the many ways you can support Catholic Education now and in the future.  
St. Joseph – Pray for us!*