

College Visitation Form

St. Joseph Catholic High School

College visits are a good way to get detailed information concerning a college institution a student may wish to attend. Choosing a college is an important decision for both family and student, and I recommend that parents attend all college visits with their child. Spontaneous visits to colleges are not recommended. If a visitation time has not been scheduled, a college representative may not have time to meet with you. Therefore, it is important to set up an appointment with the college.

This form must be submitted at least one week prior to the college visit. A college visit will be counted as an excused absence and not be counted against the student if the student follows the proper procedures.

This form must be reviewed and approved by an administrator prior to it being turned in to the systems office. If approved, the form will be given to the student in order for him or her to take it on the college visit with them. The form must be signed by an appropriate college representative with their contact information. Failure to return the form signed by an appropriate representative from the college will result in the student being charged with an unexcused absence. Our school allows 2 college visits per school year.

Student's Name: _____ Date: _____

Date(s) Requested to Visit College: _____

College to Be Visited: _____

Address (City and State): _____

Who will be attending the college visit with you: _____

I understand that Bryan St. Joseph School is not liable for any incidences that occur on this day.

Parent's Signature: _____ Date: _____

Administrator's Approval: _____ Date: _____

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To be completed by college representative:

College Official's Name/Title: _____

(Signature of College Official)

Date(s) of Visit: _____ Phone Number: _____

THIS FORM MUST BE RETURNED TO THE ATTENDANCE OFFICE WITHIN FIVE (5) DAYS OF THE VISITATION DATE.